

CITY OF CAYCE

MAYOR
ELISE PARTIN

MAYOR PRO-TEM
JAMES E. JENKINS

COUNCIL MEMBERS
TARA S. ALMOND
EVA CORLEY
TIMOTHY M. JAMES

CITY MANAGER
REBECCA VANCE

ASSISTANT CITY MANAGER
SHAUN M. GREENWOOD

**City of Cayce
Regular Council Meeting
Tuesday, October 7, 2014
6:00 p.m. – Council Chambers - 1800 12th Street
www.cityofcayce-sc.gov**

I. Call to Order

- A. Invocation and Pledge of Allegiance
- B. Approval of Minutes
September 2, 2014 Regular Meeting
September 17, 2014 Special Meeting

II. Presentation

- A. Introduction of Young Miss Cayce, Miss Catarina Costa
- B. Presentation by Mr. Bill Shanahan re Cayce Night at Lexington County Baseball Stadium

III. Public Comment regarding Items on the Agenda

IV. Ordinances and Other

- A. Discussion and Approval of a Funds Commitment Letter and TIF Funds to match the FEMA Hazard Mitigation Grant
- B. Approval of Ordinance Establishing a Temporary Moratorium on Certain Requests for Revenue from the City's Local Hospitality Tax Account – First Reading
- C. Approval of Ordinance Establishing an Incentive Reimbursement Grant Program for Insurance Companies with Corporate Headquarters in the City – Second Reading
- D. Approval of Ordinance Setting Salaries for the Mayor and Members of Council – First Reading

V. City Manager's Report

VI. Committee Matters

- A. Approval to Enter the following approved Committee Minutes into the City's Official Record
 - Planning Commission – June 16, 2014
 - Museum Commission – August 5, 2014
 - Beautification Board – August 12, 2014
 - Cayce Events Committee – August 14, 2014

- B. Committee Appointments/Reappointments
 - Beautification Board – One Position
 - Events Committee – Two Positions
 - Planning Commission – One Position

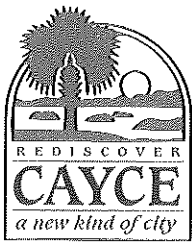
VII. Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege

VIII. Possible Actions by Council in follow up to Executive Session

IX. Adjourn

SPECIAL NOTE: Upon request, the City of Cayce will provide this document in whatever form necessary for the physically challenged or impaired.

**CITY OF CAYCE**

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CITY OF CAYCE
Regular Council Meeting
September 2, 2014

The September Regular Council Meeting was held this evening at 6:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James, and James Jenkins, City Manager Rebecca Vance, Assistant City Manager Shaun Greenwood and Municipal Clerk Mendy Corder. Municipal Treasurer Garry Huddle, Director of Utilities, Blake Bridwell, and Chief Charles McNair were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the Council Meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order. Council Member Skip Jenkins gave the invocation. Mayor Partin led the assembly in the Pledge of Allegiance.

Approval of Minutes

Council Member Jenkins made a motion to approve the minutes of the July 9, 2014 Strategic Planning Session, August 5, 2014 Regular Meeting and the August 20, 2014 Special Meeting as submitted. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Public Comment Regarding Items on the Agenda

No public comment was given.

Other**A. Bid Award – State Street Sewer Line Project**

Ms. Vance stated that the State Street Sewer Line Project will be paid for with Community Development Block Grant funds. T&T Incorporated's bid for \$173,381 was the only bid received for this project. Ms. Vance mentioned that T&T Incorporated has previously worked on other projects for the City with successful outcomes. Council Member Jenkins made a motion to approve the contract with T&T Inc. and to authorize the City Manager to execute the contract. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

B. Discussion and Approval to Move Forward with an Request For Qualifications (RFQ) for Phase I of the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project.

Ms. Vance had previously presented Council with Phase I of the Knox Abbott Drive Pedestrian Safety and Traffic Calming Project. This phase of the project will cover the area from the Congaree River to Axtel Drive. In order to move forward, the City needs to advertise an RFQ for engineering services. These services will include detailed cost estimates and all required documents. Ms. Vance informed Council that once the RFQ submittals are rated and ranked, Council will be asked to award a contract to the firm picked by the selection committee. Council Member Almond volunteered to serve on the selection committee as a representative from Council. Council Member Corley made a motion to authorize staff to move forward with the RFQ process. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

City Manager's Report

Ms. Vance stated that the Regular Council Meeting for November will be held November 18, 2014 at 6:00 p.m. due to the elections on November 4th and Veterans Day on November 11th. As a result of this late meeting date, there will not be a Special Council Meeting planned for the month of November.

Ms. Vance stated that due to upcoming council seats being unopposed, council member names would not be listed on the ballot. Swearing in of all Council Members will be held at the November 18, 2014 Meeting.

Ms. Vance stated that the time capsule is still available for items. If anyone is interested in placing anything in the time capsule please get the items to Mr. Redmond at the Museum as soon as possible.

Ms. Vance stated that bids did open for Burnette Park and costs were more than anticipated. Staff will review the bids and make any necessary adjustments before bringing them to Council for approval.

Ms. Vance stated that it is time for the Base Realignment Commission (BRAC) to release another report. The Columbia Chamber of Commerce has asked for a support letter from local municipalities showing support of Fort Jackson. Mayor Partin stated that the hotel and motel use for Fort Jackson graduations does impact the City of Cayce greatly. Ms. Vance stated that the Mayor has signed a letter of support and a copy was given to all council members.

Ms. Vance introduced Brandy Rodgers, the new Administrative Coordinator for the Administration department and expressed how pleased she is to have her on board.

Committee Matters

- A. Approval to Enter the Following Approved Committee Minutes into the City's

Official Record

Council Member Almond made a motion to approve entering the following Committee minutes into the City's official record:

Museum Commission – June 3, 2014
Beautification Board – July 8, 2014
Cayce Events Committee – July 17, 2014

Council Member Corley seconded the motion which was unanimously approved by roll call vote.

Executive Session

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations incident to proposed contractual matters with Lexington County.

Council Member James made a motion to move into Executive Session to discuss the matters above. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Reconvene

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

VII. A.

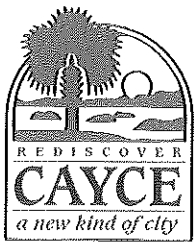
Council Member James made a motion to approve and authorize the City Manager to move forward with the license agreement for the Brickworks Property and authorize the City Manager to sign said agreement. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

There being no further business, Council Member Almond made a motion to adjourn the meeting. Council Member Corley seconded the motion which was unanimously approved by roll call vote. The meeting adjourned at 7:37 p.m.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk



CITY OF CAYCE

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City of Cayce Special Council Meeting September 17, 2014

A Special Council Meeting was held this afternoon at 5:00 p.m. in Council Chambers. Those present included Mayor Elise Partin, Council Members Tara Almond, Eva Corley, Tim James and James Jenkins, City Manager Rebecca Vance and Assistant City Manager Shaun Greenwood. Municipal Clerk Mendy Corder, Municipal Treasurer Garry Huddle and City Attorney, Danny Crowe were also in attendance. Mayor Partin asked if members of the press and the public were duly notified of the meeting in accordance with the FOIA. Ms. Corder confirmed they were notified.

Call to Order

Mayor Partin called the meeting to order and Council Member Jenkins gave the invocation. Mayor Partin led the assembly in reciting the Pledge of Allegiance.

Council Member James made a motion to amend the agenda to add Item II. D - Discussion of negotiations concerning proposed contractual arrangements as it relates to two parks in the City. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

Executive Session

Council Member James made a motion to move into Executive Session. Council Member Jenkins seconded the motion which was unanimously approved by roll call vote.

- A. Receipt of legal advice relating to claims and potential claims by the City and other matters covered by the attorney-client privilege
- B. Discussion of negotiations concerning proposed contractual matters for settlement of a lawsuit
- C. Discussion of negotiations concerning proposed contractual arrangements as it relates to the 12,000 Year History Park
- D. Discussion of negotiations concerning proposed contractual arrangements as it relates to Burnette Park and Riverland Park

Reconvene

After the Executive Session was concluded, Council Member James made a motion to reconvene the Regular meeting. Council Member Almond seconded the

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motion which was unanimously approved by roll call vote. Mayor Partin announced that no vote was taken in Executive Session other than to adjourn and resume the Regular meeting.

Possible Actions by Council in follow up to Executive Session

II. B

Council Member Almond made a motion to approve and authorize the City Manager to sign the settlement agreement contingent upon the Incentive Ordinance passing. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

II. C.

Council Member Almond made a motion to approve moving forward with the negotiations for the property acquisition regarding the 12,000 Year History Park as discussed. Council Member Corley seconded the motion which was unanimously approved by roll call vote.

II. D.

Council Member Jenkins made a motion to approve and authorize the base bid one and the alternate two with Southern Vistas for Burnette Park. Council Member James seconded the motion which was unanimously approved by roll call vote.

III. A.

Approval of Ordinance Establishing an Incentive Reimbursement Grant Program for Insurance Companies with Corporate Headquarters in the City – First Reading

Council Member James made a motion to approve the Ordinance establishing an incentive reimbursement grant program for insurance companies with corporate headquarters in the City with the date changing in the agreement from September to October on first reading. Council Member Almond seconded the motion which was unanimously approved by roll call vote.

Adjourn

Council Member Almond made a motion to adjourn the meeting. Council Member James seconded the motion which was unanimously approved by roll call vote. There being no further business, the meeting adjourned at 6:22 p.m.

Elise Partin, Mayor

ATTEST:

Mendy Corder, Municipal Clerk

Memorandum

To: Mayor and Council

From: Rebecca Vance, City Manager
Tara Yates, Grants Specialist

Date: October 3, 2014

Subject: Approval of a Funds Commitment Letter for the FEMA Hazard Mitigation Grant

Issue

Council Approval is needed for a Funds Commitment Letter allowing the City to apply for the Hazard Mitigation Grant through FEMA. These funds will be utilized to provide soil stabilization to a portion of Phase I of the Riverwalk.

Background/Discussion

As part of the grant program requirements, entities that are pursuing funds through FEMA's Hazard Mitigation Grant must provide a letter committing 25% match funds for the project. The City can use TIF funds for the match of this project since it is benefiting the Riverwalk. The total project cost is \$29,557. The grant will provide \$22,167.75 in funds, leaving only \$7,389.25 to be paid by the City as a match.

Recommendation:

Staff recommends Council authorize the City Manager to proceed with the Funds Commitment Letter and provide the 25% match from TIF funds.

Memorandum

To: Mayor and Council

From: Rebecca Vance, City Manager
Shaun Greenwood, Assistant City Manager
Tara Yates, Grants Specialist

Date: October 3, 2014

Subject: First Reading of an Ordinance to Approve a Moratorium on the City's Hospitality Tax

Issue

Council approval is needed for the First Reading of an Ordinance to approve a one year moratorium limiting the expenditures of Hospitality Tax funds.

Discussion

On August 1, 2014 the City of Cayce enacted by Ordinance a local Hospitality Tax of two percent on all prepared food and beverage sold within the City. Staff researched and determined a one year moratorium on all outside City requests for use of H-Tax funds may be in the best interest of the City. Staff believes the first year's revenue should be focused on inside City projects. Staff also believes that limiting the number of projects and events is prudent until the first year of collections is complete. This will allow the City to more accurately account for this revenue stream. Additionally, if the Capital Project Penny Tax passes throughout Lexington County the City's Hospitality Tax will be cut and therefore staff needs to be sure the revenue meets the justification of the tax for City projects like the Riverwalk and Museum.

Recommendation

Staff recommends that Council approve First Reading of an Ordinance to accept the moratorium for one year to meet the best interest of the City.

STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE

**Establishing a Temporary Moratorium on
Certain Requests for Revenue from the
City's Local Hospitality Tax Account**

WHEREAS, the City, as authorized by State law, has enacted by Ordinance, effective August 1, 2014, a Local Hospitality Tax of two percent on the gross proceeds of the sale of all prepared meals and beverages in establishments within the City; and

WHEREAS, the Ordinance enacting the City's Local Hospitality Tax also established, as required by State law, a Local Hospitality Tax Account into which the taxes remitted shall be deposited by the City and used solely for the purposes provided by law; and

WHEREAS, South Carolina Code section 6-1-730 specifies the purposes for which the revenue generated from a Local Hospitality Tax may be used; and

WHEREAS, the Council has determined that it is in the interest of the City and the Council, in the period at the outset of the collection of the Local Hospitality Tax, to establish orderly, fair, efficient and effective procedures for the consideration of requests from entities not part of or connected with the City government (hereinafter referred to as "outside entities") for revenue from the Local Hospitality Tax Account; and

WHEREAS, the Council determines and finds that the appropriate implementation of such procedures will be aided by a temporary moratorium on applications by outside entities for revenues from the Local Hospitality Tax Account; and

WHEREAS, the Council further determines and finds that a period of three hundred and sixty five (365) days in duration is the minimum reasonable time needed to determine the amount of Local Hospitality Tax generated during a budget year and to study and implement orderly, fair, efficient and effective procedures for grants of revenues from the Local Hospitality Tax Account to outside entities; and

WHEREAS, the Council believes and finds that it is appropriate to establish, by this Ordinance, a temporary moratorium period of three hundred and sixty five (365) days on the acceptance and processing of applications by outside entities for the award or payment of grants from the City's Local Hospitality Tax Account,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, that:

1. All activities by the City, including City staff and any of the City's agents or contractors, relating to the acceptance, review and processing of applications by outside entities (defined as entities or individuals not a part of or connected with the City government) for the award or payment of grants from the City's Local Hospitality Tax Account are temporarily suspended in order for the City, through its officials and staff and any other agents or contractors, to have adequate time and opportunity to study,

analyze, recommend, establish and implement orderly, fair, efficient and effective procedures for grants of revenues from the Local Hospitality Tax Account to outside entities.

2. This temporary suspension or temporary moratorium shall remain in effect for three hundred sixty five (365) days from the effective date of this Ordinance when it shall terminate.

3. The Council, by subsequent ordinance, may extend the temporary suspension and temporary moratorium for a further time period upon appropriate findings.

4. During the temporary moratorium period for outside entities, all requests for revenue from the Local Hospitality Tax Account by entities that are a part of or connected with the City government shall be reviewed and approved by the City Manager (or her designee) prior to submission to the Council for its consideration and approval.

This Ordinance shall be effective from the date of second and final reading.

DONE IN MEETING DULY ASSEMBLED, this ____ day of _____, 2014.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

First reading: _____

Second reading and adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney

STATE OF SOUTH CAROLINA) **ORDINANCE**
) **ESTABLISHING AN INCENTIVE**
COUNTY OF LEXINGTON) **REIMBURSEMENT GRANT PROGRAM**
) **FOR INSURANCE COMPANIES WITH**
CITY OF CAYCE) **CORPORATE HEADQUARTERS IN THE CITY**

WHEREAS, the Council has determined that it is in the public interest of the City, and that it serves the public purpose of economic development, to encourage the location of the corporate headquarters of insurance companies within the City; and

WHEREAS, the Council has determined that a fair and appropriate economic incentive to encourage the location of such corporate headquarters within the City is to provide for reimbursement of a portion of business license taxes paid by a qualified insurance company with a corporate headquarters within the City; and

WHEREAS, the Council further has determined that such reimbursements are best administered through an established program of the City,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Cayce, in Council, duly assembled, as follows:

The City Code is hereby amended to add a new Article VI ("Incentive Reimbursement Grant Program for Corporate Headquarters of Insurance Companies") to Chapter 12 ("Businesses") to read:

Section 12-149. Creation of the Program.

The Incentive Reimbursement Grant Program for Corporate Headquarters of Insurance Companies is hereby established for the City. The Program will be administered by the City Manager.

Section 12-150. Purpose of the Program.

The purpose of the Program is to provide reimbursement equivalent to a portion of business license taxes paid by a qualified insurance company that has or locates its corporate headquarters within the City.

Section 12-151. Definition of Qualified Insurance Company.

For purposes of the Program, a "qualified insurance company" is defined as a fire and casualty insurance company (also known as a direct property and casualty insurance carrier), as described in the City's business license ordinance, and as further

described in NAICS number 524126 (or such other comparable identifying code for a fire and casualty insurance company or property and casualty insurance company as may be utilized in the future by the City business license ordinance), that is licensed with the South Carolina Department of Insurance and that pays a business license tax to the City of Cayce at the rate of 2% of gross premiums.

Section 12-152. Definition of Corporate Headquarters.

For purposes of the Program, "corporate headquarters" is defined as the facility or portion of a facility at which (1) a majority of corporate staff employees are physically present and employed, and (2) a majority of each of the company's financial, premium collection, personnel, planning, information technology, or other headquarters related functions are handled on a state, multi-state, national, or global basis.

A majority of premium collection means collection of all South Carolina statewide premium not allocated to other South Carolina municipalities for purposes of municipal business license taxes.

In order to qualify for the Program, a "corporate headquarters" must be the state, multi-state, national or global corporate headquarters of the company or of a company associated with that company through common management, a joint expense agreement, and a unified shared sales force (hereinafter "Associated Company"). In addition, in order to qualify under the Program, at least 85 full-time employees of the company and/or associated company must be physically present and employed at the facility within the city. Notwithstanding the foregoing, the City shall waive the 85 employee requirement for corporate headquarters that previously have qualified for the reimbursement grant under this Article if the South Carolina Department of Insurance determines that, due to exceptional circumstances, such reduction is necessary to avoid impairment or insolvency.

Section 12-153. Provision for Reimbursement.

A. Under the Program, the City will reimburse a qualifying insurance company, as the Grantee, for sixty-two and one-half percent (62.5%) of the amount of the yearly City of Cayce business license tax paid by the Grantee beginning with the license year of Grantee's application for the Program. The City will make this reimbursement to the Grantee within fifteen (15) business days of the City's receipt of payment from the MASC of the City's yearly business license taxes due from the Grantee. Reimbursement and the calculation of the amount of reimbursement shall not include any late payment of taxes or any amount paid as penalties. The City understands that this Ordinance may not receive Second Reading until after Grantees have made their license tax payments to the MASC or City in 2014, and that such reimbursements under this ordinance will include any business license tax payments made in 2014.

B. Any qualifying insurance company which receives a grant and subsequently relocates to another location outside of the City shall repay the grant as follows:

1. If the qualifying insurance company relocates within the first three years after receiving the grant, it shall reimburse the City the lower of (1) the grant received for prior years or (2) \$2,000,000.

2. If the qualifying insurance company relocates three or more years but less than four years after receipt of the first grant payment, it shall reimburse the City the lower of (1) the grant received for prior years or (2) \$1,000,000.

3. If the qualifying insurance company relocates four or more years but less than five years after receipt of the first grant payment, it shall reimburse the City the lower of (1) the grant received for prior years or (2) \$500,000.

4. If the company relocates five or more years after receipt of the first grant payment, then no reimbursement is due.

Section 12-154. Exclusive Use and Termination of Reimbursement.

The right to reimbursement under the Program is specific and personal solely to the Grantee, is not assignable to any other entity or person, and terminates immediately upon Grantee's cessation of business within the City or the cessation of location of the corporate headquarters anywhere within the City, provided that cessation of business does not include reorganizations, mergers, the creation of new companies, or acquisitions by a grantee company provided that the successor or new company has its corporate headquarters in Cayce.

Section 12-155. Application and Documentation for the Program.

The business seeking a grant under the Program must apply yearly for the Program by the application due date of May 1 (October 15 for 2014), provide documentation of qualification as requested in the application, and agree to furnish any other information as may be needed by the City to determine qualification and reimbursement.

This Ordinance shall be effective from the date of final reading and adoption and effective for the City's 2014 business license year.

DONE IN MEETING DULY ASSEMBLED, this ____ day of _____,
2014.

Elise Partin, Mayor

ATTEST:

Mendy C. Corder, Municipal Clerk

First reading: _____

Second reading and adoption: _____

Approved as to form: _____
City Attorney

Memorandum

To: Mayor and Council

From: Rebecca Vance, City Manager
Shaun Greenwood, Asst. City Manager

Date: October 3, 2014

Subject: Discussion of an Ordinance to Increase Mayor and Council Member's Benefits

ISSUE

Council discussion is needed regarding benefits offered to the Mayor and Council Members. Approval will be needed for First Reading of an Ordinance to make any changes to these benefits.

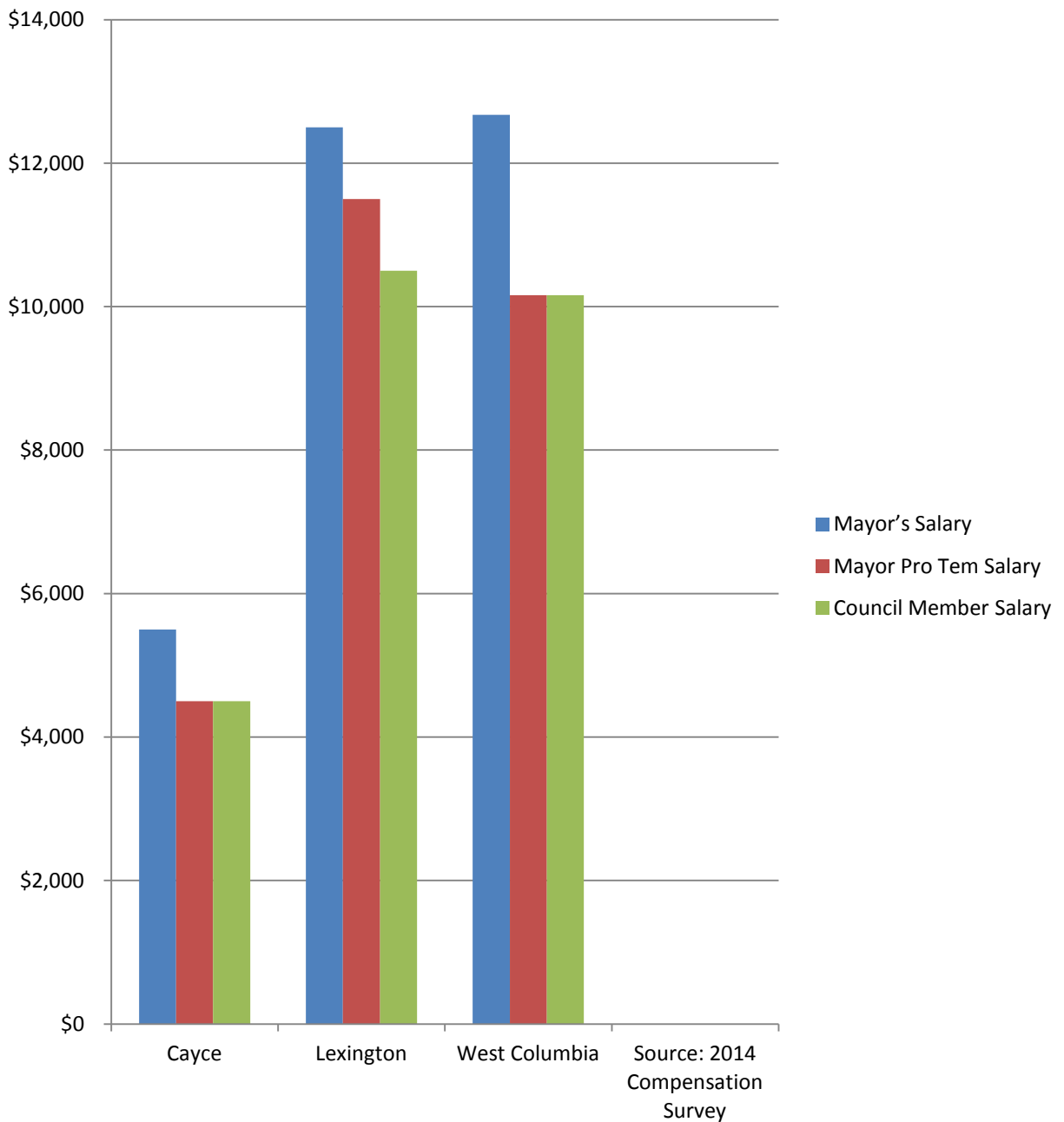
BACKGROUND/DISCUSSION

The attached table and graph illustrate the salary and benefits for the Cayce City Mayor and Council Members and for surrounding councils of comparable sized cities.

Currently the Cayce City Mayor is paid 56% less than the lowest paid of her/his counterparts and the Cayce City Council Members are paid 55.6% less than the lowest paid of their counterparts.

City	Mayor's Salary	Mayor Pro Tem Salary	Council Member Salary	Health Insurance
Cayce	\$5,500	\$4,500	\$4,500	Not Offered
Lexington	\$12,500	\$11,500	\$10,500	Offered
West Columbia	\$12,673	\$10,158	\$10,158	Offered

Source: 2014 Compensation Survey



STATE OF SOUTH CAROLINA)
)
COUNTY OF LEXINGTON)
)
CITY OF CAYCE)

ORDINANCE

Setting Salaries for the Mayor and Members of Council

WHEREAS, S.C. Code section 5-7-170, relating to the ability of municipalities to set salaries for the mayor and councilmembers, provides, in pertinent part, that the council may determine the annual salary of its members by ordinance, provided that the ordinance establishing such salaries shall not become effective until the commencement date of the terms of two or more members elected at the next general election following the adoption of the ordinance, at which time it will become effective for all members whether or not they were elected in such election; and

WHEREAS, the Council has determined that it is appropriate to set new salaries for the Mayor and Councilmembers, to take effect, in accord with the provisions of S. C. Code section 5-7-170, on the commencement date of the terms of two or more members of Council elected at the next general election following adoption of this Ordinance, which election and commencement of terms will occur in November 2014 with the election of the Mayor and two members of Council,

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the City of Cayce, in Council, duly assembled, that effective at the earliest date allowed by S. C. Code section 5-7-170 and for the remainder of 2014 and for subsequent years until amended by further ordinance, the annual salary of the Mayor will be set at _____ and the annual salary of each member of Council will be set at _____.

DONE IN MEETING DULY ASSEMBLED, this _____ day of _____ 2014.

Elise Partin, Mayor

ATTEST:

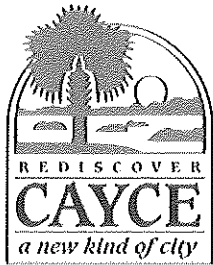
Mendy C. Corder, Municipal Clerk

First reading: _____

Public hearing: _____

Second reading and adoption: _____

Approved as to form: _____
Danny C. Crowe, City Attorney



**APPROVED MINUTES
PLANNING COMMISSION
COUNCIL CHAMBERS
CITY OF CAYCE, 1800 12TH STREET EXTENSION, CAYCE SC
Monday, June 16, 2014
6:00 PM**

I. CALL TO ORDER

Vice Chair Robert Power called the meeting to order at 6:00 p.m. Members present were Butch Kelly, Chris Kueny, Larry Mitchell, John Raley, and Butch Broehm. Chair Ed Fuson was absent excused. Staff present was Shaun Greenwood and Monique Ocean.

II. APPROVAL OF MINUTES

A motion was made by Mr. Kueny to approve the minutes of the May 19, 2014, meeting. Mr. Raley seconded the motion. The vote passed unanimously.

III. STATEMENT OF NOTIFICATION

Vice Chair Robert Power asked if the public and media had been duly notified of the meeting. Monique Ocean stated everyone had been notified.

IV. PUBLIC HEARING – Map Amendment 005-14 [Request for zoning change from M-2 to M-1 for TMS 005724-06-005]

a. Opening Statement

Mr. Greenwood explained that, after inquiry of the property owner's agent and review of the official Zoning Map, it has come to staff's notice that current and historical uses of the subject property do not conform to the current zoning. Mr. Greenwood indicated that the subject property has been occupied by various businesses, including beauty parlors, thrift stores and eating places, which are not permitted in the M-2 zoning districts. Mr. Greenwood explained that the existence of each of these businesses creates a legal non-conforming use. Mr. Greenwood stated that a use loses the legal non-conformity status if the space is vacant for over six months. Mr. Greenwood pointed out that a few businesses have been denied zoning permits because of this. Mr. Greenwood made clear that the Heavy Industrial (M-2) zoning is not suitable for the way the property is being used and that Light Industrial (M-1) is the most appropriate down zoning of the property. Mr. Greenwood explained that staff has received approval from the owner of the subject property. Mr. Greenwood also stated that the re-zoning will be in compliance with the Land Use Plan.

b. Public Testimony

No one was present to speak.

c. Close Hearing

Mr. Power closed the Public Hearing.

V. MOTION – Map Amendment 005-14

Mr. Kelly made a motion to recommend Map Amendment 005-14 to Council for approval. Mr. Mitchell seconded the motion. All were in favor and the vote passed unanimously.

VI. OPEN PUBLIC HEARING – Map Amendment 006-14 [Request for zoning change from D-1 to C-4 for TMS R11100-01-10(portion)]

Map Amendment 007-14 [Request for zoning change from D-1 to M-1 for TMS R11000-01-06 (portion)]

a. Opening Statement

Mr. Greenwood explained that Map Amendment 006-14 and Map Amendment 007-14 were joint requests for properties located on Bluff Road in Richland County. Mr. Greenwood clarified that the subject properties are both currently zoned D-1 and that D-1 is used as a holding zone, requiring re-zoning before development may begin. Mr. Greenwood stated that the requested Highway Commercial (C-4) zoning would allow for commercial fueling stations and the Light Industrial (M-1) zoning would allow for an off-premise free standing sign. Mr. Greenwood indicated that with successful re-zoning the applicant proposes to subdivide each of the larger parcels of land.

The applicant, Mr. David Brandes, came forward to address the Commission. Mr. Brandes explained that the developer intended to construct a travel center and to have an off-premise sign for the travel center. Mr. Brandes mentioned that rezoning the property to the C-4 zoning district would be the most suitable choice for the travel center and the re-zoning to M-1 would be the most suitable for the proposed billboard sign. Mr. Kelly inquired if there were any intentions for more development. Mr. Brandes answered that there was none at this time.

b. Public Testimony

Mr. Michael Heath, Headmaster of Heathwood Hall Episcopal School, came forward to address the Commission. Mr. Heath stated that he is neither in opposition of nor in favor of the proposed travel center. Mr. Heath asked that the Commission take safety and traffic concerns into account when considering re-zoning for the travel center. Mr. Heath expressed that a considerable amount of traffic is in the area at peak times. No one else came forward to speak.

c. Close Hearing

Mr. Power closed the Public Hearing and opened a discussion on the matter. Mr. Broehm inquired how traffic issues would be handled to eliminate issues at times of

the day with heavy traffic. Mr. Greenwood explained that the road is managed by South Carolina Department of Transportation (DOT) and so mitigation of any traffic issues would be handled by DOT. Mr. Brandes came forward to clarify that more than one access will be used for the travel center in order to manage traffic. Mr. Brandes expressed that he is working with DOT to create a traffic impact study and he would keep Heathwood Hall School involved in any decisions. Mr. Kueny asked if there would be issues with longer response times for emergencies because the property is located outside of the City proper and if the Cayce Chief of Police foresaw any problems with law enforcement. Mr. Greenwood explained that the City has agreements with Richland County EMS and Fire Department to handle emergency calls and the City also has officers in that area. Mr. Greenwood stated that the Chief did not foresee a problem.

VII. MOTION – Map Amendment 006-14

Mr. Broehm made a motion to recommend MA006-14 to Council for approval. Mr. Raley seconded the motion. The vote passed unanimously.

VIII. MOTION – Map Amendment 007-14

Mr. Raley made a motion to recommend MA007-14 to Council for approval. Mr. Mitchell seconded the motion. The vote passed unanimously.

IX. ADJOURN

Mr. Broehm made a motion to adjourn. Mr. Mitchell seconded the motion. The vote passed unanimously.

**A quorum of Council may be present.
No discussion or action on the part of Council will be taken.**

Cayce Historical Museum Complex Commission Meeting – August 5, 2014

Members present: Ann Diamond, Archie Moore, AG Dantzler, Marion Hutson, and Alice Brooks
Executive Director: Leo Redmond

Absent: Mary Sharpe (excused), Lynn Summer (excused), Cyndy Peake (excused), Scott Morgan

- Commission Vice Chairman Ann Diamond called the meeting to order.
- Commissioner Dantzler offered the invocation, including special prayers for Chairman Sharpe and her family.
- Commissioner Moore moved that the minutes from the June 3, 2014 meeting be approved. Commissioner Hutson seconded and the motion passed unanimously.
- Commissioners expressed appreciation to Director Redmond for the many improvements and additions made around the grounds of the Museum Complex, including:
 - Repair of stone steps
 - Repair of existing rail fences and installing more
 - Beautiful plantings of flowers and vegetables, indigenous to this area as well as historically accurate.
- Commissioner Diamond called on Director Redmond for his report
 - Additional beautification projects are planned as well as more work on the Caboose. The Fire Truck restoration is also on schedule and is predicted to be ready in time for the 100 Anniversary Special event.
 - Redmond reported that he had proceeded with ordering the 100th Anniversary Commemorative coin, as directed by Commissioners during our last meeting.
 - Redmond again outlined the first weekend in September events as currently planned:
 - Friday evening, September 5th – The City is sponsoring a festival on the grounds of the Guignard Brick works (home of the future Cayce City Hall), featuring food and drink vendors and popular local band, Tokyo Joe.
 - Saturday, September 6th will be Family Day on the grounds of the City Hall Complex.
 - Sunday, September 7th, the official anniversary of the City's incorporation, will culminate with the Museum's time capsule celebration and event.
 - Commissioners agreed on the time of 2 – 5 pm on Museum grounds
 - Local politicians and officials have been invited to attend and make remarks
 - Commissioners Hutson and Summer are in charge of entertainment: Commissioner Summer has secured the Brookland-Cayce Chorale Ensemble; Commissioner Hutson has obtained the SC Civil War Re-enactors Association, a professional bagpiper, Susan Bray (so popular at previous Christmas Traditions, DC Locke and Trina Davis for Native

American history and artifacts as well as Native American-themed crafts for children.

- Living history installations will be on the grounds and should be of special interest for educational purposes. These include costumed historical impersonators of George Washington, Wade Hampton, and Emily Geiger.
- A program, featuring the rendering of the commemorative coin and maps of Cayce (original and current) will be produced.
- The time capsule buried 25 years ago will be unearthed. Director Redmond has successfully located and unearthed the capsule and found it in excellent condition. It has been re-buried in a shallow mound (unopened) so that the event will proceed smoothly that day.
- A second time capsule will be buried at this time – to be unearthed in another 25 years. Since very few items have been offered for the new capsule, the submission deadline has been relaxed, even though this poses a slight problem for determining the size of the new container.
- Food and other refreshments will be available
- Native American groups and a Fife and Drum Corps will round out the entertainment.
- Mr. Reid Cayce, although frail and currently residing in assisted living, had his family bring him to the Museum to visit recently. When informed of all the 100th anniversary activities on Sept. 7, he said he would do his best to attend with his family.
 - Commissioner Brooks recommended that Director Redmond serve as Master of Ceremonies for the event, Commissioners agreed, and he concurred.
- There being no further business, Commissioner Dantzler moved that the meeting be adjourned and Commissioner Hutson seconded. The motion carried unanimously. **The next meeting of the Museum Commission is set for Tuesday, September 2, 2014**, unless a special meeting is called in the interim, pending Chairman Sharpe's/Director Redmond's instructions.

Respectfully submitted,

Alice Brooks
Secretary, Board of Commissioners

CC: Museum Commission Chair Mary Love Sharpe and Museum Complex Commissioners
Leo Redmond, Museum Complex Director

APPROVED MINUTES
BEAUTIFICATION BOARD
Tuesday, August 12, 2014 at 5:30 p.m.
City Hall

I. CALL TO ORDER

Sue Miles called the meeting to order at 5:37pm. Members present were Sue Miles, Sue Perry, Joanne Wilson, John Winn, Josh Call, and Morgan Hanes.

II. APPROVAL OF MINUTES

A motion to approve the meeting minutes of July 8, 2014 was made by Joanne Wilson. John Winn seconded the motion. The decision was unanimous.

III. OLD BUSINESS

- a. Morgan Hanes spoke with James Denny who agreed to contact a Board member before spraying weed killer on the Dunbar/Middleton St. Island.
- b. Joanne Wilson picked up the Dunbar/Middleton St. sign from Leo Redmond. John Winn is working to stake it.
- c. The Fall Plant Exchange has been set for Saturday October 11 at 10:00am. CBB members should arrive by 9:30am. John Winn created the advertising signs.
- d. Sue Perry submitted the notice of the Plant Exchange to Mendy Corder for the City's Fall Newsletter.
- e. We need to keep an eye out for wasps near the Carolina Fence. No nest has been found.

IV. NEW BUSINESS

- a. In preparation for the Fall Plant Exchange, the banner and tables will need to be put out.
- b. It was mentioned that The State newspaper has free advertising for local events. We'd like to submit a notification of the Plant Exchange. Other resources for advertisement mentioned were SCiway.com and ColaDaily.com. Both are also free to advertise.
- c. Josh Call has received approval from the City to remove the shrubs growing over the Guignard Park sign. Sue Miles asked that we have the City conduct the removal. Dwarf shrubs are recommended for this spot. We'd like to consider using similar plants to the ones at the new Knox Abbott sign.
- d. Board members agreed to drive over to the Park after the Plant Exchange and take a better look.
- e. Josh Call is donating a fountain for use in a project.
- f. The idea of a Garden Tour and tea was mentioned. Members thought we could begin a tour at the Museum's Carolina Fence and travel around to various yards identifying species that do well in the area and how to cultivate them.
- g. It has been requested that any major alteration to monthly meeting time or cancelation be done at least 2 days prior to the originally scheduled meeting. If a change must occur the day of the meeting, a phone call should be placed to all members. Emergency issues are exempt of this.

V. ADJOURNMENT

A motion to adjourn was made by John Winn. Morgan Hanes seconded the motion. The decision was unanimous. The meeting was adjourned at 6:22pm.

**MINUTES OF EVENTS COMMITTEE
CITY OF CAYCE
August 14, 2014**

Present: Brenda Cole, Danny Creamer, Ellen Mancke, Jason Munsell, Cindy Pedersen, Rachel Scurry, Jay Thompson, and Mendy Corder (City Representative)

Absent, Excused: Kimberly Christ, Frankie Newman and Emily Sapier

Chairperson Cindy Pedersen called the meeting to order. The minutes of the July 17, 2014, meeting were reviewed and approved as written.

Cayce Centennial Events

- Friday, September 5, 6 – 10 p.m. -- Concert at the Brickyards
- Saturday, September 6, 12 – 5 p.m. – Events at Granby Gardens Park
- Sunday, September 7, 2 – 5 p.m. – Events near the City Museum

Our Committee will assist with the children's games on Sunday, September 7. The games which will include hop scotch and corn hole toss will be set-up near the museum kitchen. Committee members should plan to arrive around 1 p.m.

Congaree Bluegrass Festival

Chairperson Pedersen and Ms. Corder met with Mrs. Sherree Thompson to discuss the use of social media to promote the Festival. Mrs. Thompson suggested that a single point of contact coordinate the social media functions for the event. Ms. Ashley Hunter, McKay Public Affairs, LLC, will be managing all social media functions for the festival.

The City will pay a technical specialist to design the website congareebluegrassfestival.org to promote the event. The site is expected to be up and running by early September. Mr. Thompson suggested adding a video link. Chairperson Pedersen will forward photographs and a video to Ms. Corder.

Mr. Creamer will forward the band competition information to Ms. Corder. Ms. Cole suggested advertising in the Daily Gamecock, Free Times, and the Cayce-West Columbia newspaper.

Ms. Corder met with representatives of radio station 94.3 about promoting the event during their Sunday bluegrass show beginning September 14. ColaDaily, on-line newspaper, may promote the festival, also. Radio station WUSC is another possible site for promoting the event.

Ms. Corder will be referring to last year's list of suggested improvements as she organizes the event. Posters will be ordered next week. Ms. Corder will contact Committee members concerning t-shirt sizes.

Ms. Cole suggested that zip code takers present an "I've been Zipped." or similar sticker to persons who provide their zip codes.

Carols along the Riverwalk

Ms. Scurry volunteered to lead the preparations for Carols along the Riverwalk which is scheduled for Friday, December 5, 6:30 – 8 p.m., at the N Avenue entrance to the Cayce Riverwalk. Ms. Mancke will also help organize this event. In order to ensure safety, Mr. Thompson and Ms. Corder will work with the City Police to coordinate the closing of Axtell Drive near the entrance to the park during the event.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Rachel R. Scurry, Secretary

All open positions will be advertised on the City's website and Facebook page.

BEAUTIFICATION BOARD – ONE POSITION

There is one open position on the board since Ms. Katie Scott resigned. We have received a potential member application from Ms. Sherree Thompson who would like to serve on the Board. Her application is attached for Council's review. The Beautification Board does recommend Ms. Thompson for appointment.

EVENTS COMMITTEE – TWO (2) POSITIONS

Ms. Ellen Mancke's term expired in October and she would like to serve again. Ms. Mancke has served on the Committee since 2005 and has never had an unexcused absence and consistently attends the meetings. Her application is attached for Council's review.

Ms. Emily Sapier had to resign from the Committee since her current school schedule coincided with the committee meeting dates. We have received a potential member application from Mr. Dave Capps who would like to serve on the Committee. He has attended two meetings and the Events Committee recommends him for appointment. His application is attached for Council's review.

PLANNING COMMISSION – ONE (1) POSITION

Mr. Butch Kelly's term expired and he indicated that he could not serve again at this time due to an increased workload. There are four potential member applications attached for Council's review.

NO COUNCIL ACTION REQUIRED

The following positions have been postponed by Council until receipt of potential member applications.

ACCOMMODATIONS TAX COMMITTEE – TWO (2) POSITIONS

Ms. Cherelle Davis is no longer employed with the Country Inn & Suites. Ms. Sue Wofford is no longer with Knights Inn. These positions must be filled by someone from the motel industry in Cayce. The staff liaison is currently speaking with motel managers regarding this position.

CONSOLIDATED BOARD OF APPEALS – THREE (3) POSITIONS

Mr. Ron Lawson's term has expired. We have been unable to reach Mr. Lawson by phone. A letter has been sent to Mr. Lawson to inquire about his interest in serving on this Board. No response to the City's letter has been received. Mr. Frank Strange and Mr. Lemuel Knight both passed away recently. There are no recommendations at this time.

EVENTS COMMITTEE – TWO (2) POSITIONS

Mr. Jay Thompson resigned from the Events Committee in September due to an increased workload. There is also another open position on the Committee since the membership increased from nine members to eleven. There are no recommendations at this time.

PUBLIC SAFETY FOUNDATION – FOUR (4) POSITIONS

Mr. Pound's and Ms. Spires' terms have expired and Council has already postponed these two positions. In checking with all the members of the foundation, Mr. Brice Corbitt has advised he will be unable to serve. Mr. Ohlen White is no longer a resident of the City and Ms. Joan Hoffman's term expired in May and she is unable to serve again at this time. Ms. Terri Camp recently moved from

District 1 to District 4. Council Member James currently has two people from his district serving on the Foundation therefore Ms. Camp can fill one of the Mayor's open positions.

In summary, we have the following open positions:

District 1 – one position

District 3 – two positions

Mayor – one position

Mayor and Council Members in these districts will need to submit potential members for Council review and approval.

cc: Michelle
8-19-14



**CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION**

Name: Sherree Thompson

Home Address: 2326 Baxter St. City, State, Zip Cayce, SC, 29033

Telephone: 843-997-7544 E-Mail Address ThompsonSherree@gmail.com

Resident of Cayce: Yes No Number of Years 4

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Housing/Constr Board of Appeals
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below.

Work Address

Company: I stay home with the children. Position _____

Address: _____

City, State, Zip _____ Telephone: _____

Fax: _____ E-Mail _____

Work Experience: Real estate, Banking (lending), Recreation, Restaurant.

Educational Background: Some College, Tech school

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Cayce United Methodist Church, Cayce-Westminster Chamber

Volunteer Work: _____

Hobbies: Blogging, Gardening, Learning, Cooking, Networking, all things outdoors, ie fishing, Hiking, Camping, food photography

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072



**CITY OF CAYCE
COMMITTEE MEMBER REAPPOINTMENT APPLICATION**

Name: Ellen Mancke _____

Home Address: 117 Mill Pond Road _____ City, State, Zip: Cayce, SC 29033 _____

Telephone: 803-794-8874 _____ E-Mail Address: emancke@sc.rr.com _____

Resident of Cayce: Yes No Number of Years: 35 years _____

Please check the Committee for which you are applying for reappointment:

- | | | |
|--|--|---|
| <input type="checkbox"/> Accommodations Tax Committee | <input type="checkbox"/> Beautification Board | <input checked="" type="checkbox"/> Event Committee |
| <input type="checkbox"/> Cayce Housing Authority | <input type="checkbox"/> Museum Commission | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Consolidated Board of Appeals | <input type="checkbox"/> Board of Zoning Appeals | |

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No **If yes, specify below:**

Work Address

Company: _____ Position _____

Address: _____

City, State, Zip _____ Telephone: _____

Fax: _____ E-Mail _____

Work Experience: Retired School Librarian _____

Educational Background: BA Furman University; MA University of South Carolina _____

Membership Information (Professional, Neighborhood and/or Civic Organizations):

State Street Baptist Church; Alpha Delta Kappa _____

Volunteer Work: _____

Hobbies: Knitting, quilting, tatting and reading _____

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072
mcorder@cityofcayce-sc.gov

CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION



Name: Dave Capps
Home Address: 526 O Avenue City, State, Zip Cayce SC 29033
Telephone: 803 403 7646 E-Mail Address cffshow@yahoo.com
Resident of Cayce: Yes No Number of Years 3

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee
- Beautification Board
- Event Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Housing/Constr Board of Appeals
- Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below.

Work Address

Company: SCDOT Richland Maintenance Position Permit Technician
Address: 7201 Fairfield Rd
City, State, Zip Columbia Telephone: 803 786 0128
Fax: _____ E-Mail Cappsdo@scdot.org
Work Experience: 15+ w/ SCDOT

Educational Background: 3 years of college

Membership Information (Professional, Neighborhood and/or Civic Organizations):

formerly w/ Rosewood Community Center
Volunteer Work: Celebrate Freedom Foundation 18+ yrs

Hobbies: Soccer

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072

CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION

still interested

8/12/14/14

AUG - 7 2013



cc: Michelle

*L/m
4-23-14*

Name: Robin DiPietro
Home Address: 1120 Jessamine Street City, State, Zip Cayce, SC 29033
Telephone: 803-661-8188 (h) 803-111-2600 (w) E-Mail Address robin_dipietro@yahoo.com
Resident of Cayce: Yes No Number of Years 2

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee Beautification Board Event Committee
 Cayce Housing Authority Museum Commission Planning Commission
 Housing/Constr Board of Appeals Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below.

Work Address

Company: University of South Carolina Position Associate Professor of Hospitality Management
Address: _____
City, State, Zip _____ Telephone: _____
Fax: _____ E-Mail _____

Work Experience: 20 years in the restaurant business (Burger King), 10 years as a college professor teaching hospitality mgmt./service/restaurant mgmt.

Educational Background: 1985 B.S. in Management, MBA¹⁹⁹² and Ph.D. in Community and Human Resources²⁰⁰³ from University of Nebraska-Lincoln

Membership Information (Professional, Neighborhood and/or Civic Organizations):

Council of Hotel, Restaurant, Institutional Education; National Restaurant Association

Volunteer Work: University Committee - Safety Committee, Faculty Senate; College of Hospitality, Retail, Sports Management Search Committee, Curriculum Committee

Hobbies: golf, reading, hiking

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072

cc: Jack Sichter
1/20/12

still interested 3/6/14

JAN 20 2012



**CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION**

Name: Brian Zarnick *still interested 3/5/14 (Kud)*
Home Address: 1508 Benton Circle City, State, Zip Cayce, SC 29033
Telephone: (803) 487-3328 E-Mail Address zarnickbc@yahoo.com
Resident of Cayce: Yes No Number of Years 2

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee
- Beautification Board
- Events Committee
- Cayce Housing Authority
- Museum Commission
- Planning Commission
- Housing/Constr Board of Appeals
- Board of Zoning Appeals

*Any
Committee
Kud
3/5/14*

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below.

Work Address

Company: The Home Depot Position _____
Buy Integrity Associate
Address: 7701 Two Notch Rd
City, State, Zip Columbia, SC 29223 Telephone: (803) 736-1666
Fax: _____ E-Mail _____

Work Experience: 4 years at The Home Depot filling many positions,
4 years in the US Marine Corps

Educational Background: Senior Finance student at USC

Membership Information (Professional, Neighborhood and/or Civic Organizations):

SC Amateur Soccer Association

Volunteer Work: _____

Hobbies: Soccer

Return to:
Tammy Barkley, Asst. City Manager/Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004

Received 3.14.14

**CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION**



Name: Chris Jordan
Home Address: 616 Shady Lane City, State, Zip Cayce, SC 29033
Telephone: (803)445-9158 E-Mail Address jordance@att.net
Resident of Cayce: Yes No Number of Years 19

Please indicate the Committee(s) for which you are applying:

- Accommodations Tax Committee Beautification Board Event Committee
- Cayce Housing Authority Museum Commission Planning Commission
- Housing/Constr Board of Appeals Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No **If yes, specify below.**

Work Address

Company: SC Department of Transportation Position Project Engineer
Address: 955 Park Street
City, State, Zip Columbia, SC 29201 Telephone: (803)737-4964
Fax: (803)737-9939 E-Mail

Work Experience: Road Construction, Road Design, Project Management. Oversee \$19 million 'C' fund program for 12 upstate counties as well as FHWA enhancement grants and bridges.

Educational Background: BS Civil Engineering, University of South Carolina

Membership Information (Professional, Neighborhood and/or Civic Organizations):

SC Professional Engineer License #31177

Volunteer Work: Scoutmaster Troop 339, Cayce; STEM Committee Chair for Indian Waters Council
National STEM Committee Member for BSA

Hobbies: Boy Scouts; Music

Return to:
Mendy Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-550-9557 • Fax: 803-796-9072

CITY OF CAYCE
POTENTIAL COMMITTEE MEMBER APPLICATION

cc: Kim K. 9-1-10
cc: Diane 1-24-12
Still interested 1-27-12
cc: Teddy 6-18-12
Still interested of 3/18/14 10:40



Name: Earle K Smith
Home Address: 802 M. Ave. City, State, Zip Cayce, SC 29033
Telephone: 803.794.9450 E-Mail Address 3K.smith@gmail.com
Resident of Cayce: Yes { No Number of Years 11 years

Please indicate the Committee(s) for which you are applying:

- { Accommodations Tax Committee
- { Beautification Board
- { Event Committee
- { Cayce Housing Authority
- { Museum Commission
- Planning Commission
- { Housing/Constr Board of Appeals
- { SPAT Committee
- { Board of Zoning Appeals

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? { Yes { No If yes, specify below.

N/A

Work Address

Company: Retired SC State Gov Position Planner
Address: SCE SC and SCDO Commerce
City, State, Zip Columbia, SC Telephone: N/A
Fax: N/A E-Mail N/A

Work Experience: 12 years as planner for statewide federal workforce program: grants, finances, board staff, law

Educational Background: Bachelor's Degree Civil Engineering Vanderbilt Univ 1969; Law & Grad School no degree

Membership Information (Professional, Neighborhood and/or Civic Organizations):

No membership presently

Volunteer Work: Member Cayce Ad Hoc Strategic Planning Committee 2009; Deerfield, MA Grammar School - Leader

Hobbies: Arts Committee 1984-90: grants, volunteers, finance
Whitewater Kayaking, Reading & Writing & Arts

Return to:
Tammy Barkley, Asst. City Manager/Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-796-9020 • Fax: 803-796-9072



**CITY OF CAYCE
COMMITTEE MEMBER REAPPOINTMENT APPLICATION**

Name: Maryellyn Cannizzaro AIA, NCARB, LEED AP

Home Address: 219 South Edisto Ave City, State, Zip Columbia, SC 29205

Telephone: 803 765 0838 E-Mail Address mcannizzaro@compass5partners.com

Resident of Cayce: Yes No Number of Years _____

Please check the Committee for which you are applying for reappointment:

- | | | |
|--|---|---|
| <input type="checkbox"/> Accommodations Tax Committee | <input type="checkbox"/> Beautification Board | <input type="checkbox"/> Events Committee |
| <input type="checkbox"/> Cayce Housing Authority | <input type="checkbox"/> Museum Commission | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Consolidated Board of Appeals | <input type="checkbox"/> SPAT Committee | <input type="checkbox"/> Board of Zoning Appeals |

Have you ever been convicted of a felony or misdemeanor other than a minor traffic violation? Yes No If yes, specify below:

Work Address

Company: Compass 5 Partners, LLC Position Pres. & CEO

Address: 1329 State Street

City, State, Zip Cayce, SC 29033 Telephone: 803 765 0838

Fax: N/A E-Mail mcannizzaro@compass5partners.com

Work Experience: Owner of Architectural Firm 2006-present, Facilities Architect Palmetto

Health 1998-2006, Project Manger USC Facilities 1994-1998

Educational Background: Master of Architecture Univ. at Buffalo, BA Hamilton College (Economics)

Membership Information (Professional, Neighborhood and/or Civic Organizations):

American Inst. of Architects, American Planning Assoc., US Green Building Council

Volunteer Work: Cayce Beautification Foundation, Cayce Housing/Construction Board of Appeals

ART+CAYCE Gallery Founder, Former City of Columbia Planning Commission

Hobbies: Gardening, Beekeeping.

Return to:

Mendy C. Corder, Municipal Clerk
City of Cayce, P.O. Box 2004, Cayce, SC 29171-2004
Telephone: 803-796-9020 • Fax: 803-796-9072

MARYELLYN CANNIZZARO, AIA, NCARB LEED AP

M Arch, University at Buffalo, Buffalo, NY 1990

*The Buffalo Foundation, Moeller Prize for Architecture, 1988, 1989
Public Employees Federation Scolassi Memorial Award, 1988, 1989
Maple Avenue Elementary School Design Competition, First Prize, 1989
National Association of Women in Construction, Jordan Prize, 1987*

B A, Hamilton College, Clinton, NY 1984 Economics

*Dean's List, Trustee Committee, Development Committee
Domus Academy of Design (Milan, Italy), Academy Scholar Grant, 1984
Cunningham Scholar & Travel Award (Greece) 1983*

President and CEO, Billy Goat, LLC Columbia, SC Nov 2008-. Lead professional real estate holding and development firm dedicated to existing residential, commercial and industrial parcels across the state. Direct all phases of development for new construction and renovation consistent with development goals.

President and CEO, Compass 5 Partners, LLC Columbia, SC Feb 2006-. Lead professional consulting firm dedicated to providing comprehensive planning, design, project management and real estate development services for major healthcare and university clients across the country. Direct all phases of planning, design and construction for major new construction and renovation consistent with institutional goals. Plan and manage multi-million dollar project budgets. Develop comprehensive feasibility studies including planning, programming, project schedules and construction budgets. Prepare projects for local, state and federal approvals. Chair selection committees for project team consultants. Manage other consultants in all planning and design and construction disciplines. Develop and negotiate construction contracts of all types. Review and analyze project plans, budgets, designs and technical details with clients. Direct and manage all aspects of business development and professional practices.

Facilities Architect and Senior Project Manager, Palmetto Health System, Columbia, SC, 1998-Feb 2006. Directed planning, design and construction projects for clinical, research, teaching and business facilities. Established standards for planning, design and development. Managed in-house planning design and project management groups. Negotiated leases with property owners and tenants. Prepared projects for board approval. Developed costs and planning budgets. Chaired selection committees. Managed all work of outside planning, design and engineering consultant teams. Managed communications and approvals with executive management, institutional departments and service staffs. Managed code compliance review and advocacy with national, state and local authorities.

*Palmetto Health Strategic Master Plan—All Campuses
Palmetto Health Children's Hospital Master Plan and Design*

Palmetto Health Parkridge Master Plan and Campus Design
Palmetto Health Richland Surgery Master Plan

Palmetto Health Children's Hospital
Palmetto Health Baptist Surgery Expansion
Palmetto Health Richland Surgery Expansion
14 Medical Park Office Building and Parking Deck
South Carolina Cancer Center Relocation
Medical Education and Clinical Research Building
Pharmacy Expansions—All Campuses
3T MRI Research Center- Joint Venture with USC
Richland Northeast Assisted Living
Intensive Care Renovations

Presentations: *"Delight the Client--Beyond Satisfying the Institutional Client"*, Health Facilities Institute Annual Conference, Orlando, FL 1999

Project Manager, USC Facilities Management Columbia, SC 1994-1998. Managed all phases of planning, design and construction for major new construction and renovation consistent with goals of Campus Master Plan. Planned and managed multi-million dollar project budgets. Developed project schedules and construction budget estimates. Prepared projects for State and University approvals. Coordinated budgeting and approvals processes. Chaired selection committees for consultants. Managed outside consultants in all planning and design and construction disciplines. Reviewed and analyzed project plans, budgets, designs and technical specifications with provost, deans, directors, faculty, staff and students across campus. Established and continually reviewed customer service successes and goals. Coordinated project related in-house maintenance, energy and building modifications staff. Managed code compliance review with state and local authorities.

South Campus Housing Phases I and II
Maxcy College Renovation
Campus Classroom Enhancements
College of Business Administration TV studios
Library Remote Storage Facility
Medical School Renovations

Adjunct Engineering Faculty, Midlands Technical College, Columbia, SC 1994-1998. Taught EGR110 Introduction to the Computer Environment for engineers and architects. Future courses to include Project Management & Entrepreneurship in Technical Fields. Prepared lecture materials, exercises and tests for engineering applications. Presented course materials on professional ethics related to technical fields.

Intern Architect/Designer, Sizeler Architects, New Orleans, LA 1993-1994. Prepared facility management plan for implementation of multi-million dollar region wide maintenance and ADA accessibility upgrade for major tri-state utility. Prepared cost

estimates for ADA accessibility compliance. Assisted with design development and construction documents for hospital addition. Directed design and coordinated construction documents for regional institutional clients. Wrote specifications. Conducted building maintenance surveys.

*East Jefferson General Hospital Outpatient Building
Entergy Services, Inc.*

Project Manager/Planner/Designer, M. Spaziani Architects Inc., Toronto, 1990-1992. Directed planning and renovation projects for institutional clients. Analyzed equipment and operations. Prepared design and construction documents for construction. Developed building programs and space plans. Prepared post-occupancy evaluations.

Research Associate, Employment Economics-Consulting Economists, New York, NY 1984-1986. Researched and analyzed statistical data on regional labor markets for railroad, banking, education and publishing industries. Prepared and interpreted analysis results for government committees and legal depositions. Designed and developed data collection manuals and forms. Organized and directed information discovery teams for on-site investigation and recovery of employment histories and practices.

ABILITIES AIA, NCARB Certification, Licensed and Registered in SC, GA and FL
Eligible for Registration in All States
LEED Accredited Professional
Negotiating/Partnering Leadership Skills
Law School Admissions Test Examination Editor

SERVICE American Institute of Architects
National Council of Architectural Registration Boards
US Green Building Council
American Planning Association
City of Cayce Housing and Construction Board of Appeals
City of Cayce Beautification Foundation
City of Columbia Planning Commission
Hollywood/Rose Hill Neighborhood Association